Adult and Community Learning courses in the Dudley borough

learn

to be inspired, improve your confidence and change your life

September 2012

learn a new skill meet new people get into work gain a qualification

Learning in the local community has changed the lives of many adults across the borough. You could be one of them!

Dudley's Adult and Community Learning (ACL) offers a range of adult learning opportunities. Courses are held across the borough in neighbourhood learning centres, libraries, schools and other community venues during the daytime, evenings or weekends.

For details of the latest courses please see the attached listing or view on-line at: www.dudley.gov.uk/adultlearning

You can also call Adult and Community Learning on 01384 818143.

Information, Advice and Guidance (IAG)

We can offer an information, advice and guidance interview to help you choose the right course for you and to tell you about other learning and training opportunities.

We have a Matrix award which means that:

- we offer a safe and welcoming environment to discuss your learning needs
- we have qualified staff based at our neighbourhood learning centres to help you make the right choices
- we ensure that the information we provide is impartial and confidential
- we can give one to one interviews
- we also have a range of specialist equipment that can support your learning such as roller ball mouse, magnifier screens and large keyboards.

If you want to talk to someone who can help you to choose the right course for you, please contact any of the numbers below.

Castle and Priory Neighbourhood Leaning Centre - 01384 812337

Dudley Wood Neighbourhood Leaning Centre - 01384 816471

Pensnett and Brockmoor Neighbourhood Leaning Centre - 01384 816440

Brierley Hill Neighbourhood Leaning Centre - 01384 812371

Looking for work?

Are you looking for a job, a change of career or need some advice and guidance about learning and work?

We work with a number of local employers and can help you gain the skills you need to get into work, including: reading and maths; getting a qualification; interview skills; CV writing; and confidence building.

We have work clubs in all areas of the borough - for more details please see page 11.

A Safe Learning Environment

Adult and Community Learning recognises its responsibility to safeguard the welfare of all learners by ensuring a safe learning environment and commitment to practice that protects them.

Our policy applies to all staff, volunteers, learners and visitors.

We seek to safeguard learners by:

- valuing learners and listening to them
- adopting safeguarding guidelines, procedures and a code of conduct for staff.
- recruiting staff safely
- sharing information about concerns with agencies who need it and involving learners and their parent or carers appropriately.

We are also committed to reviewing our policy and practice annually. For more information contact your tutor or centre's safeguarding officer or the contacts below.

Ros Partridge
Head of Service for Adult and Community Learning - 07900 161 552

Paula Holden
Family Learning Manager - 07900 161 591

Hasu Patel
Teaching and Learning Improvement Manager - 07827 836 897

Glen Ostins
Outreach Worker - 07824 598 894

Equality and Diversity

Adult and Community Learning actively promotes equality and diversity.

We strive to create an inclusive culture for all learners and staff, to enable everyone to reach their full potential.

Sustainability

Adult and Community Learning is committed to sustainable learning practices which help to reduce adverse impact on the environment, the carbon footprint of individuals and the organisation through awareness raising and by embedding sustainable outcomes in learning programmes.

We welcome learner feedback on how to improve our performance.

Please contact us through your tutor or by using the pre-paid post card feedback or suggestion box in your centre.

Want to know more?

For more information about learning opportunities, events and activities that are on offer throughout the year,

visit: www.dudley.gov.uk/adultlearning
telephone: 01384 818143
or text: 07799 070974

How to book a course

Once you have found a course you are interested in, contact the person named at the venue and they will give you information about the course and help you enrol.

Course fees and discounts

- There are fee reductions up to 100% in certain cases for eligible learners.
- A registration fee is payable at each centre.
- Some exam fees may be chargeable – please check with your tutor or centre manager.

Do you want to work as a teaching assistant or a learning support worker in schools?

We provide training and courses for adults who want to work in schools as learning support staff (teaching assistants).

For more information please contact
Julie Bowater on 01384 813790
or e-mail: julie.bowater@dudley.gov.uk

Arts, culture and languages

Participation in the arts can help to improve your confidence. Learning something new helps to keep your mind active too.

Many learners choose to learn a new skill in the arts, meet new people and make friends. Some even turn their hobby into a job. You can choose courses in arts, crafts, music, dance, floristry and modern foreign languages.

Family Learning

Family Learning encourages parents, grandparents and carers and children to learn together. It gives families the opportunity to find out how to support their children's learning in school so that they are more confident and better able to succeed.

Family Learning is for adults who left school without GCSE grade A to C in English or maths. It's a chance to develop skills - to catch up and gain a qualification.

Workshops and courses offer you the opportunity to spend quality time with your child – being creative, getting healthy - having fun and learning together – and keeping up with your child's literacy, numeracy and computer skills.

Skills for life and work

Skills for Life courses for adults help you to improve your reading and writing and computer skills.

We also offer courses for adults who want to be more confident with maths and numbers.

Our courses teach the maths skills you need in everyday work and life including quick ways of doing maths in your head, how to help children with homework and calculations for the home, such as measuring, weighing and finance.

English for Speakers of Other Languages (ESOL)

if English is your second language we offer courses where you can learn speaking, listening, reading and writing skills.

Health, fitness and sport

Joining a fitness class can help you to reduce stress and maintain a healthy lifestyle. You can choose a class in Zumba, Pilates or Yoga. You can also experience the benefits of complimentary therapies such as aromatherapy and meditation or learn a new skill with beauty and nail art.

Course title	No of weeks	Start date	Day of week	Start and finish time	Course fee
Baylie Street Community Church - Stourbridge Lisa Darby 01384 816463					
Art - Pastel Work	10	18/09/12	Please ring		£65.00
Crafts - Polymer Clay	10	18/09/12	Tuesday	12:00-14:00	£65.00
Blowers Green Primary School - Dudley Bev Willett 01384 812337					
Functional Skills - Maths - Levels 1 and 2	12	19/09/12	Wednesday	13:00-15:00	Free
Brierley Hill Library Baljit Jandu 01384 812369					
Computers - Taster	3	20/09/12	Thursday	9.30-11.30	Free
Computers - Email Beginners	7	20/09/12	Thursday	9.30-11.30	£30.00
Computers - Internet Beginners	10	20/09/12	Thursday	9.30-11.30	£40.00
Computers - Word Beginners	10	20/09/12	Thursday	9.30-11.30	£40.00
Brierley Hill Neighbourhood Learning Centre Kim Thompson-Jones 01384 812371					
Art - Fairy Art - Mixed Ability	10	25/09/12	Tuesday	15:30-17:30	£40.00
Art - Mixed Media Art - Beginners	10	26/09/12	Wednesday	15:30-17:30	£40.00
Beauty - Introduction	10	20/09/12	Thursday	12:30-14:30	£40.00
Book Keeping - OCR Level 1 Certificate	12	11/09/12	Tuesday	12:30-15:00	Please ring
Computers - Beginners	10	27/09/12	Thursday	12:30-15:00	£50.00
Computers - Beginners - Internet and Email	10	19/09/12	Wednesday	13:00-15:00	£40.00
Computers - Intermediate - Internet and Email	10	19/09/12	Wednesday	13:00-15:00	£40.00
Crafts - Basic Glass Techniques for Beginners	10	21/09/12	Friday	18:00-20:00	£60.00
ESOL (English for Speakers of Other Languages) - Mixed Abilities	13	14/09/12	Friday	12:30-15:00	Please ring
ESOL (English for Speakers of Other Languages) - Mixed Abilities	10	14/09/12	Friday	09:30-12:00	Please ring
ESOL (English for Speakers of Other Languages) - Mixed Abilities	13	11/09/12	Tuesday	09:30-12:00	Please ring
ESOL (English for Speakers of Other Languages) - Mixed Abilities	13	12/09/12	Wednesday	09:30-12:00	Please ring
Functional Skills - English	12	10/09/12	Monday	10:00-12:00	Free
Functional Skills - Pre Entry English	12	17/09/12	Monday	13:00-15:00	Free
Functional Skills - Pre Entry Maths	12	21/09/12	Friday	09:30-11:30	Free
Functional Skills - English and Maths	13	13/09/12	Thursday	09:30-12:00	Free
Functional Skills - English and Maths	13	14/09/12	Friday	12:30-15:00	Free
Functional Skills - English and Maths	13	14/09/12	Friday	09:30-12:00	Free
Functional Skills - English and Maths	13	12/09/12	Wednesday	09:30-12:00	Free
Office Skills - Intermediate	20	18/09/12	Tuesday	09:30-11:30	£80.00
Brierley Hill Project Lisa Darby 01384 816463					
Zumba - Mixed Abilities	10	18/09/12	Tuesday	13:30-14:30	£20.00
Castle & Priory Neighbourhood Learning Centre Bev Willett - 01384 812337					
Children & Young Peoples Workforce Development - Level 3	34	19/09/12	Wednesday	09:30-14:30	Please ring
Children & Young Peoples Workforce Development - Level 2	34	19/09/12	Wednesday	12:00-15:30	Please ring
Computers - Internet and E-Mail	10	17/09/12	Monday	10:00-12:00	£40.00
Computers - Various Applications - Please ring	10	17/09/12	Monday	13:00-15:00	£40.00
Flower Arranging - Mixed Abilities	10	17/09/12	Monday	09:15-11:15	£40.00
Flower Arranging - Mixed Abilities	10	20/09/12	Thursday	09:15-11:15	£40.00
Functional Skills - English	34	14/09/12	Friday	09:30-12:00	Free
Functional Skills - English	12	18/09/12	Tuesday	10:30-12:30	Free
Functional Skills - English	34	11/09/12	Tuesday	09:15-11:45	Free
Functional Skills - Maths	34	11/09/12	Tuesday	13:00-15:30	Free
Functional Skills - Maths	34	13/09/12	Thursday	12:30-15:00	Free
Functional Skills - Maths and English	34	12/09/12	Wednesday	09:15-11:45	Free
The Dormston School Helen Richards - 01384 816388 01384 816389					
Anxiety Management	10	17/09/12	Monday	19:00-21:00	£45.00
Art - Introduction to Oil Painting	6	19/09/12	Wednesday	18:00-20:00	£27.00
Art - Drawing and Painting - Introduction	10	18/09/12	Tuesday	19:00-21:00	£45.00
Art - How To Draw and Paint	10	17/09/12	Monday	10:00-12:00	£45.00
Beauty and Nail Art - Beginners	10	18/09/12	Tuesday	19:00-21:00	£45.00
Book Keeping - Introduction	12	17/09/12	Monday	19:00-21:00	£54.00

Course title	No of weeks	Start date	Day of week	Start and finish time	Course fee
Cake Decorating and Sugarcraft	10	18/09/12	Tuesday	19:00-21:00	£45.00
Cake Decorating and Sugarcraft	10	27/09/12	Thursday	19:00-21:00	£45.00
Computers - Internet - A Practical Introduction for Beginners	10	27/09/12	Thursday	19:00-21:00	£45.00
Computers - IT Workshop For Mature Learners	10	18/09/12	Tuesday	12:00-14:00	£45.00
Computers - IT Workshop For Mature Learners	10	18/09/12	Tuesday	14:00-16:00	£45.00
Computers - Photoshop - Introduction	10	17/09/12	Monday	19:00-21:00	£45.00
Computers - Web Design	10	18/09/12	Tuesday	18:00-20:00	£45.00
Computers - Web Design	10	27/09/12	Thursday	19:00-21:00	£45.00
Counselling - Beginners	10	19/09/12	Wednesday	19:00-21:00	£45.00
Craft - Jewellery Making - intermediate	10	19/09/12	Wednesday	19:00-21:00	£45.00
Craft - Jewellery Making - Beginners	10	18/09/12	Tuesday	19:00-21:00	£45.00
Crafts - Black Country - Rag Rugging, Embroidery, Spider Embroidery	10	19/09/12	Wednesday	19:00-21:00	£45.00
Creative Writing	10	27/09/12	Thursday	19:00-21:00	£45.00
Dancing - Ballroom and Latin American - Beginners	10	18/09/12	Tuesday	20:00-21:30	£33.75
Dancing - Belly Dancing for Beginners	10	21/09/12	Friday	19:30-21:00	£33.75
Deaf Awareness - One Week Workshop	1	22/09/12	Saturday	09:00-12:00	£45.00
Dressmaking and Fashion Accessories - Beginners	10	17/09/12	Monday	19:00-21:00	£45.00
Dressmaking and Soft Furnishing - Mixed Abilities	10	27/09/12	Thursday	19:00-21:00	£45.00
Exercise - Gentle Keep Fit	13	11/09/12	Tuesday	10:00-11:30	£44.00
Floristry - Beginners	10	17/09/12	Monday	19:00-21:00	£45.00
Floristry - Intermediate	10	19/09/12	Wednesday	19:00-21:00	£45.00
German- Conversation - Level 1	10	27/09/12	Thursday	19:00-21:00	£45.00
Glass - Stained Glass	10	27/09/12	Thursday	19:00-21:00	£45.00
Introduction to Childcare	10	19/09/12	Wednesday	19:00-21:00	£45.00
Music - Guitar for Beginners	10	27/09/12	Thursday	18:00-19:00	£22.50
Music - Guitar for Improvers	10	27/09/12	Thursday	19:00-21:00	£45.00
Music - Guitar for Improvers	10	26/09/12	Wednesday	19:00-21:00	£45.00
Painting for Pleasure	10	18/09/12	Tuesday	16:00-18:00	£45.00
Sign Language - BSL Qualification	32	17/09/12	Monday	19:00-21:00	£175.00
Sign Language - BSL Qualification - Level 2	50	22/09/12	Saturday	09:00-12:00	£275.00
Sign Language - Introduction	10	22/09/12	Saturday	09:30-11:30	£45.00
Spanish - Intermediate	10	17/09/12	Monday	19:00-21:00	£45.00
Spanish - Beginners - Stage 2	10	18/09/12	Tuesday	19:00-21:00	£45.00
Spanish - Beginners - Stage 1	10	17/09/12	Monday	19:00-21:00	£45.00
Start Your Own Business	10	22/09/12	Saturday	11:30-13:30	£45.00
Stock Market Trading	10	19/09/12	Wednesday	19:00-21:00	£45.00
Zumba for the Mature Learner	10	18/09/12	Tuesday	11:30-12:30	£22.50
Dudley Asian Women's Network Kathy Glazzard 01384 815618					
Cookery - Healthy Cooking	10	24/09/12	Monday	10:30-12:30	£3.00
Flower Arranging - Mixed Abilities	10	18/09/12	Tuesday	10:00-12:00	£3.00
Dudley Central Library Glynis Ambler 01384 816496					
Computers - Taster	3	17/09/12	Monday	9.30-11.30	Free
Computers - Email Beginners	7	17/09/12	Monday	9.30-11.30	£30.00
Computers - Internet Beginners	10	17/09/12	Monday	9.30-11.30	£40.00
Computers - Word Beginners	10	17/09/12	Monday	9.30-11.30	£40.00
Dudley Wood Neighbourhood Learning Centre Glen Ostins 01384 816471					
Anxiety Management - Introduction	7	04/09/12	Tuesday	10:00-12:00	Free
Computers - Beginners - Internet and Email	10	20/09/12	Thursday	10:00-12:00	£40.00
Computers - Various Applications - Please ring	10	20/09/12	Thursday	12:30-14:30	£40.00
Craft - Jewellery Making	10	21/09/12	Friday	13:00-15:00	£40.00
Crafts - Creative (Mixed Crafts) Level 1	10	18/09/12	Tuesday	12:30-14:30	£40.00
Functional Skills - English	12	17/09/12	Monday	09:45-11:45	Free
Functional Skills - English	12	17/09/12	Monday	09:30-11:30	Free
Functional Skills - English and Maths	34	05/09/12	Wednesday	09:30-11:30	Free
Functional Skills - Maths	12	17/09/12	Monday	09:45-11:45	Free
Functional Skills - Maths	12	17/09/12	Monday	12:45-14:45	Free

Course title	No of weeks	Start date	Day of week	Start and finish time	Course fee
Elizabeth House Residential Home - Stourbridge Kathy Glazzard 01384 815618					
Independent Living Skills	10	19/09/12	Wednesday	10:30-14:00	£3.00
Fens Pool Community Centre - Pensnett Lisa Darby 01384 816463					
Flower Arranging - Mixed Abilities	3	19/09/12	Wednesday	13:00-15:00	£12.00
Sewing - Making Fabric Flowers	5	18/09/12	Tuesday	10:00-12:00	£20.00
Sewing - Make a Cushion	5	18/09/12	Tuesday	13:00-15:00	£20.00
Sewing - Make a Garment	8	30/10/12	Tuesday	13:00-15:00	£32.00
Sewing - Make a Fascinator	8	30/10/12	Tuesday	10:00-12:00	£32.00
Halesowen Central Library Glynis Ambler 01384 816496					
Computers - Taster	3	18/09/12	Tuesday	09:30-11.30	Free
Computers - Email Beginners	7	18/09/12	Tuesday	09:30-11.30	£30.00
Computers - Internet Beginners	10	18/09/12	Tuesday	09:30-11.30	£40.00
Computers - Word Beginners	10	18/09/12	Tuesday	09:30-11.30	£40.00
Computers - Taster	3	19/09/12	Wednesday	09:30-11.30	Free
Computers - Email Beginners	7	19/09/12	Wednesday	09:30-11.30	£30.00
Computers - Internet Beginners	10	19/09/12	Wednesday	09:30-11.30	£40.00
Computers - Word Beginners	10	19/09/12	Wednesday	09:30-11.30	£40.00
Functional Skills - English	10	19/09/12	Wednesday	10:00-12:00	Free
Halesowen - Long Lane Library Anna Fusco 01384 816587					
Computers - Taster	3	18/09/12	Tuesday	14:00-17:00	Free
Halesowen Youth Centre Kathy Glazzard 01384 815618					
ESOL (English for Speakers of Other Languages) - for Ladies	10	20/09/12	Thursday	10:00-12:00	Please ring
Heantun Housing - Camphill Village Trust - Stourbridge Alice Riley 01902 571285					
Introduction to Horticulture and Animal Care - Entry Level	5	03/09/12	Monday	12:00-16:00	Free
Introduction to Horticulture and Animal Care - Entry Level	5	04/09/12	Tuesday	12:00-16:00	Free
Introduction to Horticulture and Animal Care - Entry Level	5	05/09/12	Wednesday	12:00-16:00	Free
Heantun Housing - The Gallery, Castle Street, Dudley Alice Riley 01902 571285					
Personal Development - entry level - Build Confidence and Make New Friends	5	September	Please ring	10:00-12:30	Free
Personal Development - entry level - Build Confidence and Make New Friends	5	September	Please ring	13:30-16:00	Free
Heantun Housing - Wolverhampton Street, Dudley Alice Riley 01902 571285					
Personal Presentation and Interview Skills - Entry Level	1	September	Please ring	09:30-14:30	Free
Introduction to Retail - Entry Level	1	September	Please ring	09:30-14:30	Free
Positive Thinking, Motivation & Dealing with Stress - Entry Level	1	September	Please ring	09:30-14:30	Free
Warehousing - Entry Level	1	September	Please ring	09:30-14:30	Free
Introduction to Customer Services - Entry Level	1	September	Please ring	09:30-14:30	Free
Staying Safe & Keeping Safe - Entry Level	1	September	Please ring	09:30-14:30	Free
Introduction to Microsoft Word - Entry Level	1	September	Please ring	09:30-14:30	Free
Personal Presentation and Interview Skills - Entry Level	1	September	Please ring	09:30-14:30	Free
Holy Trinity Church, Wordsley Lisa Darby 01384 816463					
Exercise - Gentle Keep Fit - Mixed Abilities	10	17/09/12	Monday	14:00-15:00	£20.00
Hope Centre - Halesowen Kathy Glazzard 01384 815618					
Confidence Building	7	18/09/12	Tuesday	13:00-15:00	£31.00
Kingswinford Library Sarah Carr 01384 816440					
Art - Watercolours, Charcoals and Pastels - Mixed Abilities	10	17/09/12	Monday	10:30-12:30	£40.00
Computers - Email Beginners	7	19/09/12	Wednesday	13:00-15:00	£30.00
Computers - Internet Beginners	10	19/09/12	Wednesday	13:00-15:00	£40.00
Computers - Taster	3	19/09/12	Wednesday	13:00-15:00	Free
Computers - Word Beginners	10	19/09/12	Wednesday	13:00-15:00	£40.00
Health Awareness - Stress Relief and Management	6	20/09/12	Thursday	10:00-12:00	£24.00
Sewing - Crochet for Beginners	6	21/09/12	Friday	13:00-15:00	£24.00

Course title	No of weeks	Start date	Day of week	Start and finish time	Course fee

Learning 4 Life at Wordsley School Student Services 01384 816043

Alternative and Complementary Therapy - Meditation	4	22/11/12	Thursday	19:00-20:30	£21.90
Alternative and Complementary Therapy - Meditation	4	27/09/12	Thursday	19:00-20:30	£21.90
Alternative and Complementary Therapy - Reflexology	3	18/09/12	Tuesday	19:00-21:00	£21.90
Alternative and Complementary Therapy - Reflexology	3	27/11/12	Tuesday	19:00-21:00	£21.90
Alternative and Complementary Therapy - Stress Management	3	01/11/12	Thursday	19:00-21:00	£21.90
Aromatherapy - Beginners	3	09/10/12	Tuesday	19:00-21:00	£21.90
Art - Drawing and Painting	12	18/09/12	Tuesday	19:00-21:00	£61.90
Art - Drawing and Painting	12	20/09/12	Thursday	13:30-15:30	£61.90
Art - Drawing and Painting	12	20/09/12	Thursday	09:30-12:00	£77.40
Art - Drawing and Painting	12	19/09/12	Wednesday	10:00-12:00	£61.90
Art - Drawing and Painting - Introduction	3	29/10/12	Monday	14:30-16:30	£21.90
Art - Water Colour Painting - Beginners	3	01/10/12	Monday	14:30-16:30	£21.90
Art - Water Colour Painting - Beginners	3	19/11/12	Monday	14:30-16:30	£21.90
Cake Decorating and Sugarcraft - Cake and Cookie Decoration	10	09/10/12	Tuesday	19:00-21:00	£51.60
Cake Decorating and Sugarcraft - Decorating Cup Cakes	3	18/09/12	Tuesday	19:00-21:00	£33.40
Computers - An introduction to Apple Macs	6	10/09/12	Monday	19:00-20:30	£43.70
Computers - Beginners - Short and Sweet Basic Computer Skills	3	28/11/12	Wednesday	09:30-11:30	£21.90
Computers - Beginners - Short and Sweet Basic Computer Skills	3	20/09/12	Thursday	13:30-15:30	£21.90
Computers - Digital Photography - Introduction	6	06/11/12	Tuesday	14:30-16:30	£43.70
Computers - Digital Photography - Introduction	6	17/09/12	Monday	09:30-11:30	£43.70
Computers - Digital Photography - Improving and Repairing Your Photographs	6	18/09/12	Tuesday	14:30-16:30	£43.70
Computers - Digital Photography - Improvers	6	05/11/12	Monday	09:30-11:30	£43.70
Computers - Facebook, Twitter, Skype and Youtube	6	18/09/12	Tuesday	19:00-20:30	£43.70
Computers - For the Terrified.	4	26/09/12	Wednesday	09:30-11:30	£29.15
Computers - For the Terrified.	4	15/11/12	Thursday	13:30-15:30	£29.15
Computers - For the Terrified.	4	08/10/12	Monday	19:00-21:00	£29.15
Computers - Getting started on EBay	4	11/10/12	Thursday	13:30-15:30	£29.15
Computers - Getting started on EBay	4	31/10/12	Wednesday	09:30-11:30	£29.15
Computers - Getting started on EBay	4	10/09/12	Monday	19:00-21:00	£29.15
Computers - Getting started on EBay	4	12/11/12	Monday	19:00-21:00	£29.15
Computers - Web Design	12	30/10/12	Tuesday	12:00-14:00	£51.00
Computers - Web Design - Advanced Web Site Editing	3	13/09/12	Thursday	19:00-21:00	£21.90
Computers - Web Design	7	01/11/12	Thursday	19:00-21:00	£51.00
Craft - Face Painting	6	29/10/12	Monday	19:00-21:00	£37.00
Craft - Face Painting	6	10/09/12	Monday	19:00-21:00	£37.00
Crafts - Introduction to Soft Furnishing	3	30/10/12	Tuesday	13:30-15:30	£21.90
Crafts - Introduction - Fashion, Make a Simple Skirt	3	20/11/12	Tuesday	13:30-15:30	£21.90
Crafts - Introduction - Curtain Making	3	02/10/12	Tuesday	13:30-15:30	£21.90
Crafts – Needle Felt	6	13/09/12	Thursday	19:00-21:00	£31.00
Crafts - Patchwork and Quilting - All Abilities	12	19/09/12	Wednesday	12:30-14:30	£61.95
Crafts - Patchwork and Quilting	12	18/09/12	Tuesday	19:00-21:00	£61.95
Crafts - Upholstery	12	18/09/12	Tuesday	11:00-13:00	£61.95
Crafts - Upholstery	5	17/09/12	Monday	19:00-21:00	£25.80
Creative Writing	5	17/09/12	Monday	19:00-21:00	£25.80
Creative Writing	5	29/10/12	Monday	19:00-21:00	£25.80
Genealogy - Family History - Advanced	5	18/09/12	Tuesday	09:30-11:30	£36.40
Genealogy - Family History - Introduction	5	17/09/12	Monday	14:30-16:30	£36.40
Genealogy - Family History - Improvers	5	29/10/12	Monday	14:30-16:30	£36.40
Genealogy - Family History - Introduction	5	20/09/12	Thursday	19:00-21:00	£36.40
Genealogy - Family History - Recording Family History	5	30/10/12	Tuesday	09:30-11:30	£36.40
Massage - Introduction to Indian Head Massage	3	06/11/12	Tuesday	19:00-21:00	£21.90
Music - Guitar for Beginners	10	04/10/12	Thursday	19:00-20:00	£36.40
Music - Guitar for Improvers	13	18/09/12	Tuesday	19:00-21:00	£67.10
Music - Guitar for Intermediates	13	10/09/12	Monday	19:00-21:00	£67.10
Pilates - Beginners	13	13/09/12	Thursday	18:00-19:00	£39.40
Pilates - Beginners	13	14/09/12	Friday	10:00-11:00	£47.30
Sign Language - Introduction	6	10/09/12	Monday	19:00-21:00	£51.60
Start Your Own Business	8	18/09/12	Tuesday	19:00-21:00	£41.30
Stock Market Trading	4	20/11/12	Tuesday	19:00-21:00	£20.70

Course title	No of weeks	Start date	Day of week	Start and finish time	Course fee
Leasowes High School Anna Fusco 01384 816587					
Art - Art Challenges (inc. drawing/painting techniques) - All Levels	10	27/09/12	Thursday	10:00-12:00	£45.00
Art - Art Projects (inc. pastels) - All Levels	10	26/09/12	Wednesday	10:45-12:45	£45.00
Art - Drawing and Painting (Long Lane Library)	10	26/09/12	Wednesday	10:30-12:30	£45.00
Art - Painting and Drawing - How to Paint and Draw	10	28/09/12	Friday	14:45-16:45	£45.00
Art - Water Colour Painting - All Levels	10	26/09/12	Wednesday	19:00-21:00	£45.00
Art - Water Colour Painting - Intermediate	10	28/09/12	Friday	13:50-16:50	£67.50
Childcare - short introductory course	4	25/09/12	Tuesday	10:00-12:00	£18.00
Computers - for Beginners	4	25/09/12	Tuesday	19:00-21:00	£18.00
Computers - Introduction to Microsoft Office	4	24/09/12	Monday	19:00-21:00	£18.00
Computers - Microsoft Office Suite (intermediate users)	6	29/10/12	Monday	19:00-21:00	£27.00
Crafts - Black Country - Rag Rugging, Canal Art, Enamel Painting	10	25/09/12	Tuesday	19:00-21:00	£45.00
Craft - Mixed Media Jewellery Making	10	24/09/12	Monday	19:00-21:00	£45.00
Craft - Polymer Clay	10	27/09/12	Thursday	12:15-14:15	£45.00
Drama - Introduction to Acting	4	25/09/12	Tuesday	19:00-21:00	£18.00
ESOL (English for Speakers of Other Languages) for Women - (Hasbury C of E school)	10	26/09/12	Wednesday	10:00-12:00	£45.00
French - Holidays (improvers)	10	26/09/12	Wednesday	19:00-21:00	£45.00
Genealogy - Tracing your Family History	4	28/09/12	Friday	14:00-16:00	£18.00
German - Holidays (beginners)	4	26/09/12	Wednesday	19:00-21:00	£18.00
Keyboards - Introduction	4	24/09/12	Monday	19:00-21:00	£18.00
Latin American Dance (intermediate)	10	26/09/12	Wednesday	19:30-21:00	£33.75
Latin American Dance (beginners)	10	26/09/12	Wednesday	18:30-19:30	£22.50
Mandarin - All Levels	10	24/09/12	Monday	19:00-21:00	£45.00
Music - Guitar `Learn from the Legends`	10	25/09/12	Tuesday	19:00-21:00	£45.00
Photography - All Levels	10	25/09/12	Tuesday	19:00-21:00	£45.00
Pilates - All Levels	10	25/09/12	Tuesday	19:00-20:00	£22.50
Pottery - All Abilities	10	24/09/12	Monday	19:00-21:00	£45.00
Yoga and Meditation	10	24/09/12	Monday	19:00-21:00	£45.00
Yoga for Leisure	10	24/09/12	Monday	19:30-21:00	£33.75
Lye Community Centre Kathy Glazzard 01384 815618					
ESOL (English for Speakers of Other Languages)	10	17/09/12	Monday	12:30-14:30	Please ring
ESOL (English for Speakers of Other Languages) - for Ladies	10	18/09/12	Tuesday	09:30-11:30	Please ring
Pensnett & Brockmoor Neighbourhood Learning Centre Gerardina Nardiello 01384 816461					
Art - Oil Painting - Mixed Abilities	10	21/09/12	Friday	12:00-14:00	£40.00
Art - Pastels - Mixed Abilities	10	14/09/12	Friday	11:00-13:00	£40.00
Art - Polymer Clay - Mixed Abilities	10	14/09/12	Friday	13:00-15:00	£40.00
Beauty - Introduction	10	26/09/12	Wednesday	10:00-12:00	£40.00
Beginners IT - includes 3 week taster session	13	20/09/12	Thursday	13:00-15:00	£40.00
Build Your Own Business - Turn Your Hobby Into a Business	10	24/09/12	Monday	10:00-12:00	£40.00
Childcare - Introduction	10	25/09/12	Tuesday	09:30-12:00	£40.00
Children & Young Peoples Workforce Development	34	20/09/12	Thursday	13:00-15:00	Please ring
Computers - Taster	3	20/09/12	Thursday	13.00-15.00	Free
Computers - Email Beginners	7	20/09/12	Thursday	13.00-15.00	£30.00
Computers - Internet Beginners	10	20/09/12	Thursday	13.00-15.00	£40.00
Computers - Word Beginners	10	20/09/12	Thursday	13.00-15.00	£40.00
Counselling - Level 1	12	11/09/12	Tuesday	09:30-12:00	Please ring
Crafts - Mixed Media Sculpture - Mixed Abilities	5	18/09/12	Tuesday	19:00-21:00	£32.50
Creative Writing - Mixed Abilities	10	27/09/12	Thursday	10:00-12:00	£40.00
Dancing - Latin American - Beginners	10	27/09/12	Thursday	16:30-18:00	£30.00
Functional Skills - English	12	18/09/12	Tuesday	09:30-11:30	Free
Functional Skills - English	12	17/09/12	Monday	10:00-12:00	Free
Functional Skills - English	12	18/09/12	Tuesday	19:00-21:00	Free
Functional Skills - English/Maths	13	14/09/12	Friday	09:30-12:00	Free
Functional Skills - English/Maths	13	12/09/12	Wednesday	12:30-15:00	Free
Functional Skills - English/Maths	13	14/09/12	Friday	12:30-15:00	Free
Functional Skills - Maths	12	17/09/12	Monday	12:30-14:30	Free

Course title	No of weeks	Start date	Day of week	Start and finish time	Course fee
Functional skills - Maths	12	18/09/12	Tuesday	19:00-21:00	Free
Functional Skills - Maths /English	13	10/09/12	Monday	12:30-14:30	Free
Genealogy - Family History	10	17/09/12	Monday	18:45-20:45	£40.00
Genealogy - Family History	10	20/09/12	Thursday	10:00-12:00	£40.00
Genealogy - Family History	10	18/09/12	Tuesday	13:00-15:00	£40.00
Genealogy - Family History	10	19/09/12	Wednesday	10:00-12:00	£40.00
Sign Language - BSL Qualification	32	18/09/12	Tuesday	12:30-15:00	Please ring
Spanish	10	24/09/12	Monday	18:45-20:45	£40.00
The Savoy Centre - Netherton Glen Ostins 01384 816471					
Computers - Email Beginners	7	18/09/12	Tuesday	13:00-15:00	£30.00
Computers - Internet Beginners	10	18/09/12	Tuesday	13:00-15:00	£40.00
Computers - Taster	3	18/09/12	Tuesday	13:00-15:00	Free
Computers - Word Beginners	10	18/09/12	Tuesday	13:00-15:00	£40.00
Family History using Computers	10	10/09/12	Monday	18:00-20:00	£40.00
Functional Skills - English	12	10/09/12	Monday	13:00-15:00	Free
Functional Skills - Maths	12	10/09/12	Monday	10:45-12:45	Free
IT Office Skills	20	20/09/12	Thursday	09:30-11.30	£80.00
Sedgley Library Lisa Darby 01384 816463					
Craft - Jewellery Making	10	21/09/12	Friday	13:00-15:00	£40.00
Sewing - Crochet for Beginners	6	20/09/12	Thursday	13:00-15:00	£24.00
Silver Jubilee Park - Coseley Bev Willett 01384 812337					
Exercise - Keep Fit - Beginners and Intermediate	10	24/09/12	Monday	10:00-11:00	£20.00
Sledmere Community Centre - Dudley Maureen Mansell 01384 818990					
Beauty - Introduction	10	19/09/12	Wednesday	13:00-15:00	£40.00
Functional Skills - Maths	10	12/09/12	Wednesday	13:00-15:00	£40.00
St Thomas's Community Network - Dudley Maureen Mansell 01384 818990					
7303 - Preparing to Teach in the Lifelong Learning Sector (PTLLS)	30	21/09/12	Friday	17:30-19:30	£225.00
Beauty - Introduction	10	19/09/12	Wednesday	10:00-12:00	£40.00
Beauty - Manicure, Pedicure and Nail Art	10	12/09/12	Wednesday	16:30-18:30	£40.00
Beauty and Nail Art	10	13/09/12	Thursday	18:00-20:00	£40.00
Care - for Adults - Preparing to be a Carer	10	28/09/12	Friday	09:30-11:30	£40.00
Childcare - Child Development	10	17/09/12	Monday	13:00-15:00	£40.00
Computers - Beginners	10	21/09/12	Friday	13:00-15:00	£40.00
Computers - Digital Art	10	20/09/12	Thursday	10:00-12:00	Please ring
Computers - Digital Art	10	19/09/12	Wednesday	13:00-15:00	Please ring
Computers - Digital Art	10	19/09/12	Wednesday	10:00-12:00	Please ring
Computers - Various Computer Skills - Level 1	10	21/09/12	Friday	10:00-12:00	£40.00
Computers - Web Design	10	18/09/12	Tuesday	13:00-15:00	Please ring
Computers - Web Design	10	18/09/12	Tuesday	10:00-12:00	Please ring
Counselling - Level 2	20	17/09/12	Monday	17:00-19:00	£225.00
Craft - Face Painting	10	17/09/12	Monday	19:00-21:00	£40.00
Employability - Job Search	Ongoing	10/09/12	Monday	13:00-15:00	Free
Employability - Job Search	Ongoing	13/09/12	Thursday	13:00-15:00	Free
English - Develop Your Skills	10	19/09/12	Wednesday	13:00-15:00	Please ring
ESOL for Men and Work	Please ring	12/09/12	Wednesday	10:00-12:00	Free
Functional Skills - Maths	10	11/09/12	Tuesday	18:45-20:45	£40.00
Hairdressing - Beginners	10	11/09/12	Tuesday	17:00-19:00	£40.00
Living in the UK - ESOL (English for Speakers of Other Languages)	10	19/09/12	Wednesday	09:30-11:30	Please ring
Sewing - Basic Sewing Techniques	10	17/09/12	Monday	12:45-14:45	Please ring
Sewing - Basic Sewing Techniques	10	17/09/12	Monday	10:00-12:00	Please ring
St. Paul's Community centre - Hawbush, Brierley Hill Lisa Darby 01384 816463					
Flower Arranging With a Twist - Mixed Abilities	10	21/09/12	Friday	12:30-14:30	£40.00
Zumba - Beginners	10	17/09/12	Monday	12:00-13:00	£20.00

Course title	No of weeks	Start date	Day of week	Start and finish time	Course fee
Stourbridge Library Sarah Carr 01384 816440					
Computers - Taster	3	17/09/12	Monday	13:00-15:00	Free
Computers - Taster	3	19/09/12	Wednesday	09:30-11.30	Free
Computers - Email Beginners	7	17/09/12	Monday	13:00-15:00	£30.00
Computers - Email Beginners	7	19/09/12	Wednesday	09:30-11.30	£30.00
Computers - Internet Beginners	10	17/09/12	Monday	13:00-15:00	£40.00
Computers - Internet Beginners	10	19/09/12	Wednesday	09:30-11.30	£40.00
Computers - Word Beginners	10	17/09/12	Monday	13:00-15:00	£40.00
Computers - Word Beginners	10	19/09/12	Wednesday	09:30-11.30	£40.00
Technology - Know your Gadgets - iPhones and iPads	10	18/09/12	Tuesday	13:00-15:00	£40.00
Thorns Community College Kay Scampton 01384 816243					
Alternative and Complementary Therapy	10	10/09/12	Monday	19:00-21:00	£45.00
Art - Beginners Fantasy Art	10	11/09/12	Tuesday	19:00-21:00	£45.00
Art - beginners in Pastels, Watercolours, Pencils and Charcoals	10	12/09/12	Wednesday	19:00-21:00	£45.00
Art - Learn How to Face Paint Children	5	13/09/12	Thursday	19:00-21:00	£22.50
Art - Fantasy Art - taster session	1	04/09/12	Tuesday	19:00-20:00	Free
Art - Mixed Abilities - taster session	1	05/09/12	Wednesday	19:00-20:00	Free
Beauty and Nail Art - taster session	1	06/09/12	Thursday	19:00-20:00	Free
Beauty and Nail Art	10	13/09/12	Thursday	19:00-21:00	£45.00
Book Keeping	10	12/09/12	Wednesday	19:00-21:00	£45.00
Computers - Beginners - taster session	1	03/09/12	Monday	19:00-20:00	Free
Computers - Absolute Beginners	10	10/09/12	Monday	19:00-21:00	£47.00
Computers - Digital Photography - Introduction	10	10/09/12	Monday	19:00-21:00	£47.00
Computers - Getting started on EBay - taster session	1	04/09/12	Tuesday	19:00-20:00	Free
Computers - Getting started on EBay	4	11/09/12	Tuesday	19:00-21:00	£18.80
Cookery - Cant Cook, Want to Cook! - taster session	1	08/09/12	Saturday	10:00-12:00	Free
Cookery - Cant Cook, Want to Cook!	10	15/09/12	Saturday	09:30-11:30	£50.00
Cookery - Food for Fellas	10	11/09/12	Tuesday	18:30-21:00	£79.00
Cookery - Ideal for all Abilities - A Variety of Recipes	10	22/09/12	Saturday	12:00-14:00	£50.00
Craft - Jewellery Making - taster session	1	04/09/12	Tuesday	19:00-20:00	Free
Craft - Jewellery Making	10	11/09/12	Tuesday	19:00-21:00	£45.00
Crafts - Mixed Crafts - taster session	1	06/09/12	Thursday	19:00-20:00	Free
Crafts - Mixed Crafts	10	13/09/12	Thursday	19:00-21:00	£45.00
Dancing - Ballroom and Latin American - taster session	1	03/09/12	Monday	19:00-20:00	Free
Dancing - Ballroom and Latin American - Beginners	10	10/09/12	Monday	18:15-19:45	£33.75
Dancing - Ballroom and Latin American - Improvers	10	17/09/12	Monday	19:45-21:15	£33.75
Dancing - Belly Dancing for Beginners - taster session	1	06/09/12	Thursday	19:00-20:00	Free
Dancing - Belly Dancing for Beginners	10	13/09/12	Thursday	19:00-21:00	£45.00
Dancing - Belly Dancing for Beginners - Tribal Fusion - taster session	1	04/09/12	Tuesday	19:00-20:00	Free
Dancing - Belly Dancing for Beginners - Tribal Fusion	10	11/09/12	Tuesday	20:00-21:30	£33.75
Dancing - Belly Dancing for Intermediate	10	12/09/12	Wednesday	19:45-21:15	£33.75
Deaf Awareness - Beginners Introduction	3	12/09/12	Wednesday	19:00-21:00	£15.00
ESOL (English for Speakers of Other Languages) - Beginners	10	15/09/12	Saturday	10:00-12:00	£100.00
Floristry - Mixed Abilities	10	13/09/12	Thursday	19:00-21:00	£50.00
Flower Arranging - Mixed Abilities - taster session	1	03/09/12	Monday	19:00-20:00	Free
Flower Arranging - Mixed Abilities	10	10/09/12	Monday	19:00-21:00	£45.00
French - Holiday - taster session	1	06/09/12	Thursday	19:00-20:00	Free
French - Beginners	10	13/09/12	Thursday	19:00-21:00	£45.00
History - My Family in the 19th Century - taster session	1	03/09/12	Monday	19:00-20:00	Free
History - My Family in the 19th Century	10	10/09/12	Monday	19:00-21:00	£45.00
Italian - taster session	1	05/09/12	Wednesday	19:00-20:00	Free
Italian - Holiday Italian for Beginners	10	12/09/12	Wednesday	18:00-19:30	£33.75
Italian - Improvers	10	19/09/12	Wednesday	19:30-21:00	£33.75
Music - Drums for Fun - Adults	10	12/09/12	Wednesday	19:30-21:30	£45.00
Music - Guitar for Beginners - taster session	1	05/09/12	Wednesday	19:00-20:00	Free
Music - Guitar for Beginners	10	12/09/12	Wednesday	18:00-19:00	£22.50
Music - Guitar for Improvers	10	19/09/12	Wednesday	19:00-20:00	£22.50
Music - Guitar for Intermediates	10	19/09/12	Wednesday	20:00-21:30	£33.75

Course title	No of weeks	Start date	Day of week	Start and finish time	Course fee
Music - Keyboard for Beginners - taster session	1	05/09/12	Wednesday	19:00-20:00	Free
Music - Keyboard - Beginners	10	12/09/12	Wednesday	19:00-20:30	£33.75
Music - Keyboard - Mixed Abilities	10	19/09/12	Wednesday	19:00-20:30	£33.75
Office Skills - Beginners	10	11/09/12	Tuesday	19:00-21:00	£45.00
Self Awareness - Am I Psychic? - taster session	1	04/09/12	Tuesday	19:00-20:00	Free
Self Awareness - Am I Psychic?	9	18/09/12	Tuesday	19:00-21:00	£40.50
Self Awareness - Am I Psychic?	10	11/09/12	Tuesday	18:00-19:30	£30.38
Sewing - Beginners - taster session	1	06/09/12	Thursday	19:00-20:00	Free
Sewing - Beginners - Learn How to use a Sewing Machine	8	13/09/12	Thursday	19:00-21:00	£36.00
Sewing for Improvers	10	11/09/12	Tuesday	19:00-21:00	£45.00
Sign Language - BSL Qualification	10	03/10/12	Wednesday	19:00-21:00	£85.00
Spanish - taster session	1	06/09/12	Thursday	19:00-20:00	Free
Spanish Holiday - for Beginners	10	13/09/12	Thursday	18:00-19:30	£33.75
Spanish - Holiday - Improvers	10	13/09/12	Thursday	19:00-20:30	£33.75
Spanish - Holiday - Intermediate Level	10	13/09/12	Thursday	19:30-21:00	£33.75
Spanish - Conversation - Level 1	10	20/09/12	Thursday	19:30-21:00	£33.75
Start Your Own Business	5	13/09/12	Thursday	19:00-21:00	£22.50
Woodwork - taster session	1	03/09/12	Monday	19:00-20:00	Free
Woodwork - Mixed Abilities	10	10/09/12	Monday	19:00-21:00	£45.00
Wall Heath Scout Hut Lisa Darby 01384 816463					
Computers - Digital Photography	10	20/09/12	Thursday	18:00-20:00	£40.00
Technology - Know your Gadgets	10	19/09/12	Wednesday	13:00-15:00	£40.00
Woodside Community School and Children's Centre Kim Thompson-Jones 01384 812371					
Beauty and Nail Art - Beginners	10	25/09/12	Tuesday	12:30-14:30	£40.00
Crafts - Crochet and Knitting	10	26/09/12	Wednesday	09:30-11:00	£30.00
ESOL (English for Speakers of Other Languages)	10	25/09/12	Tuesday	12:45-14:45	£100.00
Volunteering - to Develop Volunteering Roles in the Community	10	24/09/12	Monday	09:00-11:30	£50.00
Zumba - Mixed Abilities	10	26/09/12	Wednesday	17:00-18:00	£20.00
Wrens Nest Primary School Bev Willett 01384 812337					
ESOL (English for Speakers of Other Languages)	10	17/09/12	Monday	12:45-14:45	£100.00
Functional Skills - Maths	12	20/09/12	Thursday	13:00-15:00	Free
Functional Skills - Maths	34	13/09/12	Thursday	09:15-11:45	Free
Functional Skills - Maths and English	34	14/09/12	Friday	09:15-11:45	Free
Yemeni Centre - Halesowen Kathy Glazzard 01384 815618					
ESOL (English for Speakers of Other Languages)	10	24/09/12	Monday	10:00-12:00	Please ring
ESOL (English for Speakers of Other Languages)	10	24/09/12	Monday	10:00-12:00	Please ring
Work Clubs Claire Humphries / Barbara Carr - 01384 813781 or 01384 812373					
Brierley Hill Library Work Club	50	Please ring	Thursday	13:30-15:30	Free
Castle & Priory Neighbourhood Learning Centre Work Club	50	Please ring	Thursday	09:30-12:00	Free
Dudley Central Library Work Club	50	Please ring	Monday	17:00-19:00	Free
Dudley Wood Neighbourhood Learning Centre Work Club	50	Please ring	Tuesday	15:00-17:00	Free
Gornal Library Work Club	50	Please ring	Tuesday	10:00-12:30	Free
Lye Library Work Club	50	Please ring	Wednesday	10:00-12:30	Free
Coseley Library Work Club	50	Please ring	Monday	10:30-13:00	Free
Halesowen Library Work Club	50	Please ring	Friday	12:15-14:15	Free
Savoy Centre Work Club	50	Please ring	Thursday	13:00-17:00	Free
Kingswinford Library Work Club	50	Please ring	Friday	10:00-12:00	Free
Rainbow Centre Work Club	50	Please ring	Thursday	10:00-12:30	Free

Adult and Community Learning

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