

Van and trailer permit scheme

Permit application terms and conditions for charities

Please read the following terms and conditions

1. A Household Waste Recycling Centre (HWRC) van and trailer permit is free.
2. The permit allows Dudley borough charities to access the Council's HWRC in Birmingham Street, Stourbridge in a commercial-type vehicle (such as a van) or with a car towing a trailer.
3. The permit is issued against charity vehicle registrations and the registered charity address. The vehicle registration cannot be used against two addresses and a charity may hold only one permit at a time. It is not permissible to apply for a permit for both a commercial-type vehicle and a trailer. Vans towing trailers will not be allowed access to the site.
4. The HWRC is strictly for household waste and recyclables (originating from within the borough of Dudley) only and trade waste is not accepted. Trade waste is defined as waste arising from any trade, business, industrial or commercial activities. Anyone who has received any payment for carrying waste or produces waste from their work cannot take this waste to the HWRC.
5. The permit provides permission to enter the HWRC only and is not a permit to deposit waste. Depending on the frequency of visits and/or type of waste being deposited, permit holders may be asked to complete a Trade Waste Disclaimer Form to confirm that the waste is from a household source and is not being carried for profit.
6. Waste produced from house clearances, hospices (e.g. beds and other items) or waste items arising from the charity's day to day business will not be accepted as this is classed as trade waste.
7. Waste brought into the site will be inspected. Any that is found to be unacceptable will be refused.
8. Permit holders must make the permit available for staff to check on arrival at the HWRC.
9. If you visit the HWRC more than once in one day, each visit will be counted separately.
10. Height barriers are in operation at the HWRC. The height barrier is set at 6ft 6" (1.98 metres) at the entrance to the car park complex. Any vehicles above 6ft 6" in height will need to make an appointment.
11. Towed trailers (maximum of 1.8 metres load area) are also required to book in advance.
12. Non permitted vehicles cannot be parked outside the HWRC and waste carried onto the site as there is no pedestrian access allowed.
13. The permit allows for 12 visits using either a van or trailer per year. The permit does not have an expiry date, so if after one calendar year you have used fewer than 12 visits, your permit will still be valid and you will not need to reapply until all 12 visits have been used.
14. Charities who use all 12 visits in less than a calendar year will not be able to apply for a renewal until one year has passed from the original issue date.
15. If you change your address or vehicle you will need to apply for a new permit and destroy your original permit. Defacing or amending will invalidate the permit.
16. It is the permit holder's responsibility to ensure that they take the permit with them and to ensure that the details are correct. No permit will result in you not being able to tip your waste and you will be turned away.
17. Should you lose or damage your permit at any time, please reapply online at www.dudley.gov.uk/charitywastepermits
18. Dudley Council reserves the right to cancel permits or amend the operation of the permit scheme at any time.