

Dudley Metropolitan Borough Council

Application for Ordinary Watercourse Land Drainage Consent

Land Drainage Act 1991



<p><u>Introduction</u></p> <p>Before completing this form, we recommend you contact us for advice on your proposal.</p> <p>Please ensure you read through the guidance notes and the application form carefully before you fill in the form.</p> <p>It should take you approximately 20 minutes to fill in this application form.</p> <p>If you are not sure about anything in this form, please contact us using the details at the end of this form.</p>	<p><u>Contents:</u></p> <ol style="list-style-type: none"> 1. Applicant details 2. Agent details 3. Contact details 4. Interest in the land 5. Location of work 6. Description and purpose of proposed work 7. Plans and sections 8. Construction details 9. Environment Agency interests 10. Planning approvals 11. Maintenance of structure 12. Effects on the environment 13. Additional Information 14. Fees 15. Checklist 16. Declaration
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1 The Applicant

Are you applying as a company, an individual, a group of individuals (partnership) or a public body?

- Company** – Go to Section 1.1
- Individual** – Go to section 1.2
- Group of Individuals** – Go to section 1.3
- Public Body** – Go to section 1.4

1.1 Application from Companies

To apply as a company, you must be a registered company formally registered with Companies House. Please see [Companies House](#) website for more information.

Company name, as registered with Companies House:

Company registration number:

Now go straight to section 2

1.2 Application from individuals

Give your full name:

Title (Mr, Mrs, Miss etc.): _____

First name: _____

Last name: _____

Now go straight to section 2.

1.3 Application from groups of individuals

What type of group are you?

- Charity**
- Group of individuals**
- Club**
- Partnership**
- Other**

Name of your group: _____

Give details of your group's main representatives:

Titles (Mr Mrs Miss etc): Postal address

First name: _____

Last name: _____

Position: _____

Address: _____

Postcode: _____

Contact details

Phone: _____

Fax: _____

Mobile: _____

Email: _____

Now go straight to section 2.

1.4 Application from public bodies

Name of the public body

What type of public body are you?

2. Your address

If you are applying as an individual, group of individuals or public body, do not fill in 2.1 below. Go straight to 2.2

2.1 Office Address registered with Companies House

Address: _____

Postcode: _____

2.2 Your main UK address

Address: _____

Postcode: _____

3. Contact details

Who we can contact about your application?

This can be you or someone acting as a consultant or an agent for you during your application process.

Title (Mr,Mrs,Miss etc): _____

First name: _____

Last name: _____

Position: _____

Address: _____

Postcode: _____

Contact details:

Phone: _____

Mobile: _____

Email: _____

4. Your Interest in the Land

What is your interest in the Land?

5. Location of the Proposed Works

5.1 What is the Location of the Proposed Works?

5.2 Name of River or Watercourse (if known)

5.3 National Grid Reference of the Site (12 figures)

6. Description and purpose of the proposed works

6.1 Please provide a description of the proposed works

6.2 Number of structures

13. Additional Information

Please add any additional information that you feel supports your application.

14. Fees

There is a charge of £50 for each structure or operation for applications made under the Land Drainage Act.

15 Checklist

Please read through this list and tick the items you are sending with this application.

- Completed Form
- Fee (If applicable)
- Copies of drawings/plans
- Additional supporting information
- Method Statement

The Data Protection Act 1998

We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research into environmental issues and develop solutions to problems;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us

16 Declaration

By signing below you are declaring that, as far as you know, the information given in this application, including any supporting documents, is true.

Signature:

Title (Mr, Mrs, Miss etc.): _____

First name: _____

Last name: _____

Position: _____

Today's Date (DD/MM/YYYY) _____

Next steps

Please return this form, together with any supporting documents, to us either by email: (civils.due@dudley.gov.uk)

or post to:

**Ordinary Watercourse Consent,
Dudley Metropolitan Borough Council,
Environmental Management Division,
Lister Road Depot,
Lister Road,
Dudley,
West Midlands
DY2 8JW**

If you need help filling in this form, contact the person who sent it to you or contact us using the details below.

General enquiries:

Graham Hodgson 01384 814473

Roger Morgan 01384 814431

Email: civils.due@dudley.gov.uk

For LLFA Use Only

Date Received: _____ **Application Reference:** _____

Fee Applicable: _____