

DUDLEY MBC DRIVER/OPERATOR PERMIT SCHEME



Introduction

The Council's vehicles must only be driven by persons who hold an in-house permit for that vehicle type. Applications for permits must be made, by the driver's manager/supervisor, to Transport Education and Support using the form on page three of this document.

Personal information submitted on this form will be subject to the requirements of the Data Protection Act 1998. It will be used by Transport Services for the purpose of processing your request for a Driver/Operator Permit and information supplied may be shared with the Dudley MBC Insurance Section, our insurers and/or your line manager. Other information may also be obtained in order to validate your application. If you require further information about how your information is being used, please contact Geoff Eley on 01384 814779

Completing the form

Sections 1 & 2

These sections should be completed and signed by the requesting officer. For Section 1 the details should be taken from the driver's personnel file. In normal circumstances permits will not be issued if there is a discrepancy between this and the licence. Section 2 should be completed using the guide on page two.

Section 3

To be completed and signed by the driver/operator

Returning the form

The completed form should be sent to: -

Transport Education and Support
Dudley MBC
The Depot
Lister Road
Dudley
DY2 8JT

or FAX to 01384 816883

Together with photocopies of the original licence. **It is important that the person requesting the permit sees the original licence, photocopies must not be accepted.**

For paper licences, it is necessary only to photocopy the front.

For photocard licences, both sides of the card and the front of the paper counterpart should be copied.

DUDLEY MBC DRIVER/OPERATOR PERMIT SCHEME



Vehicle Groups on Permit

Group	Vehicle
01	Cars and car derived vans
01-05	Electric Powered Vans
02	Vans up to 3,500kg
02-04	Vans up to 3,500kg with tail lift
02-05	Gas Powered Vans up to 3,500kg
03	Trucks/Tippers up to 3,500kg
03-02	Trucks/Tippers up to 3,500kg with tail lift
03-04	Suction Machines
03-05	4x4 up to 3,500kg
04	Vehicles more than 3,500kg to 7,500kg
04-03	Vehicles more than 3,500kg to 7,500kg with large cranes
04-05	Vehicles more than 3,500kg to 7,500kg with tail lift
04-07	Vehicles more than 3,500kg to 7,500kg with street lighting towers
05	Vehicles more than 7,500kg to 18,000kg
05-2	Trucks-3 way tippers
05-03	Trucks-3 way tippers with swing lift cranes
05-04	Trucks-3 way tippers with large cranes
06	Vehicles over 18,000kg
07	Passenger vehicle 9 –16 passenger seats up to 3,500kg
07-01	Passenger vehicle 9 –16 passenger seats up to 3,500kg with passenger lift
08	Passenger vehicle 9 –16 passenger seats from 3,500kg to 6,000kg
08.02	Passenger vehicle up to 24 seats
9	Pedestrian controlled sweepers
10	Sweepers up to 12,000kg
11	Sweepers over 12,000kg
12	Refuse Collection Vehicles
13	Refuse Collection Vehicles with Bin Lift
14	Fixed Body Gritters
17	Gully Emptier
18	Skip Loader

Licence
B*
C1*
C
D1
D
C

Group	Vehicle
24	Tractors, Shovels & Light Loaders
24-01	Tractair
27	Light plant
27-01	Dumpers
27-02	Forklift Truck
28	Heavy Plant
28-01	Heavy Loading Shovel
28-02	Tele-Handler
T1	+ Trailer up to 750kg
T2	+Trailer and tow vehicle combination up to 3,500kg
T3	+Trailer and tow vehicle combination up to 8.250kg
T4	+Trailer and tow vehicle combination up to 12,000kg
T5	+Any Trailer
T6	Agricultural Trailer

Notes

The licence groups shown in the centre column relate to licences issued after May 1990 and are only meant as guidance. Contact Transport Education and Support for further advice.

Licence groups marked * are also covered by Group A on licences issued prior to May 1990.

TRANSPORT EDUCATION AND SUPPORT

Request for Driver/Operator Permit



Personal information submitted on this form will be subject to the requirements of the Data Protection Act 1998. It will be used by Transport Services for the purpose of processing your request for a Driver/Operator Permit and information supplied may be shared with the Dudley MBC Insurance Section, our insurers and/or your line manager. Other information may also be obtained in order to validate your application. If you require further information about how your information is being used please contact Geoff Eley on 01384 814779

Directorate/Division <input style="width:95%" type="text"/>	Contact details Name <input style="width:95%" type="text"/>
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1 DRIVER/OPERATOR'S DETAILS (From Personnel File)

First Name(s) <input style="width:95%" type="text"/>	Last/Family/Surname <input style="width:95%" type="text"/>
Date of Birth <input style="width:15%" type="text"/> - <input style="width:15%" type="text"/> - <input style="width:15%" type="text"/>	First Line of Home Address <input style="width:95%" type="text"/>
Home Postcode <input style="width:150px" type="text"/>	

2 REQUEST

Please issue a permit for the following group(s)
.....
.....

I confirm that (please tick boxes): -

I have seen the original licence (attach countersigned copy)

I have confirmed details in section 1 with the personnel file

Signed (requesting officer) Date.....

3 DECLARATION BY DRIVER

Endorsement <input style="width:95%" type="text"/>	Medical Condition(s) <input style="width:95%" type="text"/>
Have you informed DVLA Swansea? YES/NO	

I declare that, to the best of my knowledge, I have no endorsement or medical condition other than mentioned above. I understand that it is my responsibility to inform Dudley MBC of any change in circumstance relevant to my licence and that the details set out on this form will be also kept on an electronic database

Signed Date.....

TRANSPORT USE ONLY

DVLA Number <input style="width:95%" type="text"/>	Issue No <input style="width:95%" type="text"/>	Permit Details Ref No <input style="width:95%" type="text"/>																														
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