

## TAXI COMMITTEE HEARING

1. Chair of Committee to introduce Members and Officers
2. Clarification of any points of fact
3. Licensing Officer or Solicitor to present the Report to the Council
  - i. Any witnesses to be called
  - ii. Each witness to be questioned through the Chair in the following order :-
    - a) Licensing Officer (or Solicitor)
    - b) Driver/Operator/Vehicle Owner/Base Owner or representative
    - c) Committee Members

Each witness may withdraw after giving his/her information/evidence

4. Driver/Operator (or representative) to present his/her case
  - i. Any witnesses for the driver/operator to be called
  - ii. Each witness to be questioned (if necessary) by:-
    - a) Driver/Operator or representative
    - b) Licensing officer/Solicitor
    - c) Committee Members

Each witness may withdraw after giving his/her evidence

Driver/Operator questioned (if necessary) by:-

- a) Licensing Officer/Solicitor
  - b) Committee Members
5. Licensing Officer/Solicitor to sum up (if necessary) (no new evidence to be produced).
6. Driver/Operator or representative to sum up (if necessary) (no new evidence to be produced)
7. Driver/Operator and his/her representative and the Licensing Officer/Solicitor withdraw to allow Committee to consider matter
8. Committee makes a decision.
9. Driver/Operator and representative and the Licensing Office/Solicitor rejoin meeting and Committee announces its decision (which is confirmed in writing).