

BOROUGH COUNCIL OF DUDLEY

POLICE, FACTORIES ETC (MISCELLANEOUS PROVISIONS) ACT 1916

LOCAL GOVERNMENT ACT 1972

APPLICATION FOR STREET COLLECTION PERMIT

The information you provide on this form is subject to the provisions of the Data Protection Act 1998.

The information will be held confidentially and will be retained for the purposes of processing your request. Further Data Protection information can be obtained from the Information Commissioners website at: www.informationcommissioner.co.uk.

This Authority is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud.

PLEASE COMPLETE THIS FORM ACCURATELY AND IN FULL. TICKS/CROSSES/LINES THROUGH THE RELEVANT BOX WILL NOT BE ACCEPTED. PLEASE NOTE THAT ANY OMISSION OR FALSE INFORMATION MAY MAKE YOU LIABLE TO PROSECUTION

Title & Full name, address and telephone number (Home and Business) of applicant.	
Date of birth and place of birth.	
Full name and address of organisation on whose behalf the application is being made.	
Full name of organisation to whom the money collected will be donated.	

The area of the Borough in which you wish to make your collection.	
Date and times required for collection.	
How many people do you intend to authorise to act as collectors?	

Date of application

Signed

This application is subject to the requirements of the Regulations made by the Borough Council of Dudley under the Local Government Act 1972.

**PLEASE SUBMIT THE FOLLOWING DOCUMENTS
WITH YOUR APPLICATION**

- LETTER OF AUTHORITY TO COLLECT FROM THE CHARITY OR ORGANISATION ON WHOSE BEHALF THE COLLECTION IS TO BE MADE
- THE LATEST AUDITED ACCOUNTS FOR THE CHARITY OR ORGANISATION
- ANY BROCHURE, PAMPHLET, HANDBOOK OR OTHER PUBLICATIONS OF THE ORGANISATION OR CHARITY DESCRIBING ITS OBJECTS AND ACTIVITIES

**FAILURE TO SUBMIT ANY OF THE ABOVE
DOCUMENTS MAY RESULT IN A DELAY AND
POSSIBLE REFUSAL OF YOUR APPLICATION**

COMMITMENT TO CLIENT CARE

We will endeavour to determine your application within 28 days of receipt of your form. However, please remember that we have to receive information from other agencies before the permit may be issued, and we are therefore dependent upon these agencies for a prompt response to our enquiry. We will ensure that the permit is issued within 2 days of receiving all relevant reports wherever possible.

If you have any complaints with regard to this application please write in the first instance to:-

Dudley MBC
Licensing Services
Unit 1, Narrowboat Way
Hurst Business Park
Brierley Hill
West Midlands
DY5 1UF

Tel: - 01384 815101

E-mail: -licensing.LDS@dudley.gov.uk