

application to trade on Dudley Market

Before you can trade on Dudley Market you must answer all the questions on this form. If a question does not apply to you write 'not applicable' or 'n/a' in the space given. If you do not complete this form in full your application may be rejected. Please return the completed form along with the original documents (photocopies cannot be accepted) listed below to the Market Officer.

1. Current public liability insurance certificate or your National Market Traders Federation (NMTF) membership card. (you must have insurance cover for a minimum of £5 million)
2. Proof of your National Insurance Number
3. EU Passport, full UK photo driver's licence or Passport and Residence Permit as proof of your identity
4. Household bill or bank statement as proof of your address (less than 3 months old).

your personal details

Title: Forename (s): Surname:

Date of birth: date: month: year:

National Insurance no:

Company trading name: VAT number:

Address:

..... Postcode:

Home tel: Mobile tel:

Email:

Do you need a permit to work in the UK? (Please tick one box) YES NO

Are you in receipt of state benefits? (Please tick one box) YES NO

DATA PROTECTION

The information you have provided will be used for the purposes of allowing you to trade as a Market Trader on Dudley Open Market, but it may be used for other Council purposes where this is permitted by law. The Council is registered under the Data Protection Act 1998 for these purposes. This Authority is under a duty to protect the public funds it administers. We may check information that you provide, or information provided by a third party, with other information we hold, such as Council Tax and Housing Benefit, to check the accuracy of information; to prevent or detect crime; and to protect public funds in other ways as permitted by law. We may also share this information with other public bodies administering public funds for these purposes, the Police, Revenue and Customs, UK Border Agency, Department for Work and Pensions (DWP). These may also include other government departments, other local authorities and credit reference agencies. We will not disclose information about you to anyone, unless the law permits us to. The Council is the Data Controller for the purposes of the Data Protection Act 1998. If you want to know more about the information we have about you, or the way we use your information, please write to Market Manager, Dudley Market, The Council House, Priory Road, Dudley DY1 1HF.

I hereby consent to the use of my personal details for such purposes.

Signature of applicant Print name



Directorate of Corporate Resources, Dudley Market, Council House,
Priory Road, Dudley, West Midlands. DY1 1HF
01384 815264, 07799 070193

public liability insurance details (PLI)

Your original current certificate of P.L.I. must be produced with this form.
We will not accept photocopies. You will not be allowed to trade on Dudley Market without public liability insurance.

Holder's forename(s):

Holder's surname:

NMTF membership No:

CMTIA certificate No: Policy No:

Other insurance company:

Certificate No: Policy No:

Date commenced: / /

Date of expiry date: / /

market officer - document check

Proof of identity:

(Photocopies MUST be taken of all documents produced)

Full UK photo driver's licence YES NO EU Passport YES NO

Passport and Residence Permit YES NO

Proof of address: (less than 3 months old)

Household bill YES NO Bank statement YES NO

Proof of current public liability insurance: YES NO

Documents checked by Market officer (name)

trading details

Goods sold in general (for example phone accessories or electrical items)

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If you intend to sell a variety of items within the goods range please list in detail all goods to be sold.

.....

.....

.....

your ethnic origin

Dudley Council is determined to tackle racism and ensure equality of opportunity for every service user. We monitor the information that you provide to measure the success of our service. (Ethnic origin refers to members of an ethnic group who share the same cultural identity. It does not mean country of birth or nationality.)

Please tick as appropriate.

White

- British
- Irish
- Other, please give details

Asian or Asian British

- Bangladeshi
- Pakistani
- Indian
- Other, please give details

Chinese

- Chinese

Mixed

- Black Caribbean and white
- Black African and white
- Asian or white
- Other, please give details

Black or Black British

- African
- Caribbean
- Other, please give details

Other ethnic group

- Any other, please give details

DECLARATION

When attending Dudley Market, as a trader I indemnify Dudley Council and any of its officers, officials or representatives against all action, claims, loss, damage, expenses or liability whatsoever caused either directly or indirectly by my/our use of the said stall or space. I confirm that the above information is true and accurate. I / we agree to abide by the Dudley Market Regulations.

Signature of applicant:

Date: / /