

Bereavements

We know that close relatives and friends derive comfort when they are allowed to commemorate their loved ones with a tangible memorial. Some people feel that a particular type of memorial would be appropriate and we therefore offer a choice of memorials.

This online form allows you to request, renew, replace or have an additional memorial plaque.

Online payment

This service requires an online payment. **Once you have completed this form:** you can upload it and make your debit/credit card payment by using the same link on our Website that you used when you downloaded it.

You need a valid debit or credit card

- A 1.2% transaction charge will be added to credit card payments
- The payment will vary according to the service you request
- Your application will not be processed until payment has been received
- The online payment facility is not available from 7:45 pm to 8:15 pm, Monday to Saturday.

Data protection

Your information will be processed in accordance with Data Protection legal requirements. Please see the [Council's Privacy Statement and Charter](#)

Applicant details:

| | |
|--------------------------|--|
| Title | |
| First name | |
| Last name | |
| Contact telephone number | |
| E-mail address | |
| Address & postcode | |

Family columbarium niche

Plaques can be placed next to a family columbarium niche for 10 years, the agreement may be renewed and a reminder will be sent at the appropriate time. A family columbarium niche offers a dignified resting place for up to five sets of cremated remains.

Please complete the relevant section below.

Renewal details

If the memorial that you wish to renew is in memory of more than one person, you will only need to enter the details of one person.

| | |
|--|--|
| I wish to renew the family columbarium niche (for another 10 years) for: | |
| Who died on (DD/MM/YYYY): | |
| Renewal reference number: | |

Replacement details

| | |
|---|--|
| I wish to have a replacement plaque for the same family columbarium niche as: | |
| Who died on (DD/MM/YYYY): | |
| Inscription (max 150 characters) | |

Additional plaque

| | |
|--|--|
| I wish to have an additional plaque on the same family columbarium niche as: | |
| Who died on (DD/MM/YYYY): | |
| Inscription (max 150 characters) | |

Review

Before you submit:

- Review your completed request
- Print or save this review copy for your own records