Paving works

Paving work is to be carried out at your property. This leaflet contains important information about the work to be carried out and how the work could affect you. You should read this leaflet and keep it in a safe place for future reference.

What work is involved?
The removal of existing pathway/steps. Replacement using pre cast concrete slabs to form a minimum of 900mm wide access path to front/back doors. New steps will be formed with bricks and slabs to a standard height; this may mean that there are more or less steps than before. It may also be necessary to replace steps with a sloping ramp and install a handrail.

In some cases, areas of existing slab paths may be taken up and relaid.

When will the work be done?
We will give you a date prior to starting work. If this is not convenient a renegotiated date will be arranged. Work will be carried out between 8am and 4pm, Monday to Friday. If we need access outside of these hours we will tell you in advance. Please make sure that we can get to do the job as delays will lengthen or may even mean cancelling the work.

What should I do before the work starts?
Ensure the work area is free from obstructions and any plants or bushes that you would like to keep are removed or cut back from path.

How long will the work take?
The work will normally take between 1 to 4 days, depending on the area of paving. However, it may take longer during periods of inclement weather or where there are large communal areas.

What disruption will there be?
An area of the front garden may be used to store the materials while the work is being carried out. We will clean up at the end of each day and ensure that you have access to your property. If you have any pets they may be disturbed by the work, and therefore it would be advisable to keep them away from the work area during this time. Please be aware of our Dogs Policy.
Health & Safety
The operatives must follow safe working practices at all times and tenants are requested not to visit the place of work. All materials will be cleared away and removed from site or placed in a skip. All materials and waste associated with the job will be removed from the site upon completion of the work, normally within 24 hours.

Employee health
We ask you kindly not to smoke when a council employee or contractor is visiting your home. Similarly, all of our employees and contractors have been instructed not to smoke within your home to help protect your health.

The Ownership of Dogs Policy - No dogs by the front door!
Please secure your dog before you answer the door.

Security
You are advised to check the identity of any individual before allowing them in to your home. Dudley MBC employees and contractors working on our behalf carry identity cards. If in doubt, refuse entry and call our Repairs Management Centre on 0300 555 8283.

Materials will need to be brought into the property and therefore doors may be left open from time to time.

For further information
about the work please contact the person below and quote the works order number:

Name...........................................................................................................................................................
Contact number ........................................................................................................................................
Works Order Number...................................................................................................................................